



San Bernardino County Recorder-Clerk

222 W. Hospitality Lane, 1st Floor
San Bernardino CA 92415-0022
Hours: 8:00 a.m. to 5:00 p.m., Monday-Friday
(855) REC-CLRK
www.sbcounty.gov/arc

HOW TO REMOVE A DECEASED JOINT TENANT

To clear record title of a deceased person's interest as a joint tenant, an "Affidavit Death of Joint Tenant" form should be recorded in the county where the property is located.

Forms you will need:

1. [**Affidavit Death of Joint Tenant**](#) - Forms may be obtained from an attorney or real estate professional or may be downloaded from our web site. The recorder's office is prohibited from giving any legal advice, including how to complete the form. It may be desirable to consult with an attorney due to the complexities and the legal aspects involved in how ownership has been held or should be held in the future.
 - a. The "Affidavit Death of Joint Tenant" form is to be completed, signed and verified prior to submission to the recorder's office for recording. The majority of the information needed to complete the "Affidavit Death of Joint Tenant" form can be found on the previously recorded deed in which the joint tenancy was created.
2. Certified copy of the death certificate ("Informational Only" certified copies are acceptable).
3. [**Preliminary Change of Ownership**](#) form is required or an additional fee of \$20.00 will be charged for recording.

[**San Bernardino County Fee Schedule**](#)

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